

**ADOPTED**

**TERMS OF REFERENCE FOR THE SITE-BASED MANAGEMENT BOARDS**

The Site-Based Fisheries *Refugia* Management Boards shall operate on the basis of consensus to:

1. Meet on a monthly basis during the project inception period and a quarterly basis thereafter to guide the timely execution of activities to establish and operate fisheries *refugia*;
2. Receive, review and approve reports from the Fisheries *Refugia* Management Team regarding the outputs and outcomes of project activities;
3. Assist the Fisheries *Refugia* Management Team in ensuring co-ordination among the fisheries *refugia* project and other local activities undertaken during the course of the project to further enhance local capacity to strengthen the integration of fisheries and habitat management;
4. Review stakeholder involvement in project activities and take action where necessary to ensure appropriate levels of government, NGO, community, and private sector engagement;
5. Ensure compatibility between the recommendations for action at the fisheries *refugia* site with other local level activities for fisheries and coastal habitat management;
6. Review and evaluate, at the site level, progress in implementation of the project, and provide guidance for improvement to the Fisheries *Refugia* Management Team and National Fisheries *Refugia* Committee;
7. Approve quarterly progress reports for transmission to the meetings of the National Fisheries *Refugia* Committee;
8. Facilitate the approval and implementation by the competent municipal authority, management plans and courses of action developed during the course of project execution;
9. Assist the Fisheries *Refugia* Management Team in leveraging required project co-financing and additional funds that may be required from time to time;
10. Work with the Fisheries *Refugia* Management Team in identifying best practices for replication and scaling-up as well as the mainstreaming of the fisheries *refugia* approaches at the local level; and
11. Agree at their first meeting:
  - a) the membership, meeting arrangements, and terms of reference of the committee
  - b) such standing orders and manner of conducting business as may be considered necessary by the committee.